

STATE OF TEXAS §
COUNTIES OF ARANSAS §
SAN PATRICIO AND NUECES §
CITY OF ARANSAS PASS §

On this the 20th day of May, 2014 the Aransas Pass Municipal Development District (APMDD) convened in a Regular Meeting being open to the Public at the meeting place thereof in the Aransas Pass City Hall and notice of said meeting giving the time, place, date and subject hereof having been posted and prescribed by Chapter 551 of the Texas Government Code with the following attendance to wit constituting a quorum.

PRESENT:

HOPE COMINGORE	President
KAREN GAYLE	Vice President
VICKIE ABREGO	Secretary
TERRY STANSBERRY	Treasurer
STEPHEN WALLS	Director
EDELMIRO GARCIA	Director
BYRON MCLAUGHLIN	Director
JAMES COVINGTON	Director
ELIZABETH DORRIS	Director

ABSENT: None

CITY STAFF PRESENT:	Amanda Torres	Administrative Assistant
	Donna Cox	Finance Director
	Sarah Lee	Civic Center Director

OTHERS PRESENT:

(There may have been others present who did not sign in.)

ITEM 1.

CALL MEETING TO ORDER.

President Comingore called the meeting to order at 6:30 p.m. and stated that there was not only a quorum present but also all directors were present.

ITEM 2.

CONSIDER AND ACT ON APPROVAL ON APRIL 15, 2014 MINUTES.

Vice President Karen Gayle asked if her absence was excused since she had notified both President Comingore and Administrative Assistant

Amanda Torres. The board also noted that Liz Dorris was present at the previous meeting.

Corrections to the minutes were as listed below:

- Attendance List: Change "ABSENT: KAREN GAYLE" to "ABSENT: KAREN GAYLE (excused)."
- Attendance List: Change "ABSENT:... ELIZABETH DORRIS" to "PRESENT: ELIZABETH DORRIS"

Treasurer Stansberry made a motion to accept the minutes with corrections. Director Garcia seconded the motion and the motion carried unanimously.

ITEM 3.

REVIEW AND DISCUSS CURRENT FINANCIAL STATEMENTS.

Finance Director Donna Cox stated that the board's financials looked great and that they had healthy bank accounts. Expected sales tax was just over \$80,000.00 as of April 30. Ms. Cox commented that the audit was almost finished. Civic Center accounts were looking in line with what was expected. Maintenance corrections for approved work in the previous fiscal year would be made after the audit was completed and approved.

President Comingore asked if the board could receive a breakdown of the \$450.00 staff services cost. Finance Director Cox replied that it was difficult to keep track of hours so the total budgeted amount for the year was allocated evenly per month. She noted that staff could attempt to track hours and that she was not sure how the total yearly amount was derived. President Comingore commented that the number came from previous experience with staff billing. She also asked if there was a record of invoices anywhere else besides what was provided to the board. Finance Director Cox responded that she kept the invoices in a notebook dedicated to the MDD. She added that the MDD's bank account was separate from the City's. Treasurer Stansberry asked if it would be worth the effort to keep track of hours. President Comingore responded that it wouldn't be, unless there was an extraordinary thing that happened. Secretary Abrego asked if it would be good to have just in case the board financials were to be subpoenaed.

ITEM 4.

CONSIDER AND ACT ON APPROVAL OF INVOICES FOR PAYMENT.

There were no invoices for payment.

ITEM 5.

UPDATE ON CIVIC CENTER ACTIVITIES.

Civic Center Director Sarah Lee remarked that the facility has been very busy recently and it has been hard on staff for turnover. Some Public Works staffers help, which is expensed out of her budget. As for building maintenance, the glass door has been fixed. Inspections on the facility are up to date. She mentioned that during the town hall meeting, someone had commented on the facility's alcohol policy and allowing renters to bring their own alcohol. Director Lee said that renters bringing their own alcohol would be too hard to monitor. The benefit to the facility's revenues would not outweigh the cost to the facility's reputation. Outside caterers are allowed if they provide insurance and participate in a pre-screening process with the Director. President Comingore added that the caterers should be required to clean the kitchen.

President Comingore inquired on the status of the Civic Center inventory. Director Lee replied that she was waiting on direction from the board. Finance Director Cox added that staff had been sidetracked with the bond sale and the audit. Director Covington asked if it was the board's responsibility to conduct an inventory. He commented that he felt that it was not the board's business since the board relinquished ownership to the City. President Comingore said that she felt that as long as the board was paying the Civic Center's deficit, the board had some say in its direction. Director Covington replied that the board could not pay the Civic Center if they did not fulfill their requests. Vice President Gayle added that she thought there was an interlocal agreement between the MDD and the City regarding paying the Civic Center's deficit. President Comingore said that the only time the MDD would not pay the deficit was if there would not be enough funds to pay the bond obligations. Director Covington suggested paying the City an equal amount of what they were contributing to the Civic Center. Finance Director Cox interjected that the goal of City administration was to be as transparent as they could possibly be. Anyone is entitled to access information to the extent as the City has it. As soon as it is available, the City would be happy to provide it.

Director Covington said that the Civic Center ought to do inventory. Finance Director Cox replied that staff was working on developing a system. Director Dorris asked if the Civic Center was missing big items, who would replace those? Secretary Abrego replied that they would request reimbursement via the deficit payment. Director McLaughlin asked what the deficit was being spent on. Finance Director Cox said that the City had excellent credit with all vendors and that vendors could get a check that day if needed. Director McLaughlin asked if the board could know the deficit on a monthly basis. Finance Director Cox responded that the payment would not be paid until next year's audit.

Secretary Abrego commented that the Civic Center should strive to fill weekdays and evenings to offset losses. Weekends were doing great. Director Garcia asked if the Civic Center was using advertising. Director

Dorris also asked if the Center was reaching out to big companies. Civic Center Director Lee replied that they had three new companies use the center within the past year. Secretary Abrego asked about the status of a new website design. Director Lee replied that the City's intention was to have the same web designer for the City, the Civic Center and the Aquatic Center. The current web designer is paid quarterly. The board asked for a follow up on the status of the new website design.

ITEM 6.

CITIZENS COMMENTS.

Director McLaughlin asked when Hawthorn Suites would be reopening. Director Dorris replied that they would be closed for the whole month of June. Secretary Abrego said that the hotel was waiting on their insurance to approve repairs. Director McLaughlin commented that he drives by the hotel every day and sees nothing. Director Dorris said that the hotel should be up and running by July 1.

Vice President Gayle said she was looking at the extra tax that Sylvia had proposed earlier in the year and said that the tax was a small percentage of a hotel bill. The board asked for more information on implementing the tax.

ITEM 7.

ADJOURNMENT OF MEETING.

Director Garcia made a motion to adjourn the meeting. Vice President Gayle seconded the motion and the motion was approved unanimously. President Comingore adjourned Meeting at 7:14 P.M.

ATTEST:

Hope Comingore, President

Vickie Abrego, Secretary